

Clairemont Girls Fast Pitch Softball League

Board Meeting

March 11, 2008

Pattie Estrada, League President, called the meeting to order at 7:35 pm at the Clairemont Covenant Church.

Meeting Attended by: Pattie Estrada, Debbie Duncan, Raul Duarte, Casey Butler, Carrie Lopez, Tammy Niu, Jim Trammer, Margaret Held, Kathy Fears, Kim Estes, Garth Klem, Harold Colson, Lori Whitley, Carol Lathrop, and Sylvia Corbin.

Lori motioned to approve the minutes from the February 26, 2008 board meeting as written. Carol seconded the motion.

Motion Carried.

President's Report – Pattie Estrada.

- Ralphs/Vons/Albertsons fundraising – Carrie will take these over. Lori will give update of the status of each.
- 40th Anniversary Opening Day went well. Margaret suggested lining up by division and calling out the team and manager and keeping the individual recognition for only the All-Star players in hopes of keeping the ceremony shorter and keeping peoples' attention.
- 6U Egg Hunt – was a huge success. For next year perhaps put snack bar tickets or other merchandise vouchers in some eggs?
- Snack Bar roofs have been finished – Raul painted them.
- 8U fence is still being worked on.
- Serra Mesa dugout – Mario put a tarp over for shade.
- Serra Mesa double bases – have been installed.
- 8U-pitching mound has been fixed.
- Division Reps need to email their managers about closing up and locking things at Serra Mesa.
- Picture Day went well. Pattie will call about a make up day.
- Holmes Movie Night
 - o CGFP brought in about \$1250 that night – profit has not yet been determined.
 - o Holmes would like to do another movie night.
- CGFP Movie Night – try to do it on a Friday night in April, maybe 4/18. Carrie will check on the availability of the equipment.
- Mt Mike's fundraiser went well – CGFP will get 30% of sales that night. The amount has not yet been determined. Another Mt. Mike's night will be set up for May.
- Pitching Machine – Jim has the other one up and running now.
- 100th Inning Game
 - o Get word to managers to check the schedule and arrive at least 30 minutes prior to their first game.
 - o Money needs to be collected and turned into Lori no later than April 1st.
 - o Add another vendor – Coffee Mom.
 - o Heritage Makers – OK to set up a booth but the league receives 15% of profits from sales that day.
 - o San Diego Bloodmobile will be there. Tammy will be the “go to” person for this.
 - o Carol and Lori will hold a scorekeeping clinic at 10:00 for anyone interested.

Carol motioned to give all players a ticket for a free combo meal on the 100th Inning day. Garth seconded the motion.

Motion Carried.

- All Star Tournaments
 - o Add Rancho Santa Margarita for the weekend of 6/20.
 - o Change the Corona Tournament to Scripps Ranch.

Tournament Schedule –

Clairemont (Memorial Day Weekend)
 Scripps Ranch
 Carlsbad
 Poway
 Rancho Santa Margarita
 UC Del Sot
 Districts Tournament (July 4th weekend)

Debbie motioned to have the All-Star teams play a total of 7 tournaments.
 Carol seconded the motion.

Motion Carried.

- Offensive clinic – Pattie is working on rescheduling for either the last Sunday of March or the first Sunday of April.
- Raffle – We received 2 free day passes for Disneyland. They will go into a “Dreams Come True” basket to raffle at Closing Ceremonies. If CGFP can purchase 2 more tickets for \$25 each we will include 4 tickets in the basket.

Sylvia motioned to try to purchase 2 Disneyland day passes for a total cost of \$50 to add to the raffle basket.

Raul seconded the motion.

Motion Carried.

- Keys for the safes were given out – it will now take 2 people to open them (an “A” and a “B” key are required).
 - o “A” Keys – Pattie (2 keys), Debbie, Raul, and Tammy
 - o “B” Keys – Margaret, Lori, Kathy, Jim, and Garth

Vice Presidents’ Report

Bob Wood – Absent.

Tammy Niu – No Report.

Secretary’s Report – Debbie Duncan. No Report.

Treasurer’s Report – Lori Whitley.

Lori will buy a receipt book to keep in the cash box. Only board members can sign and pay out the hourly teenage snack bar workers at the end of a shift. The receipt should be filled out with the date and amount and signed by the person that worked. They can then be paid cash from the cash box.

CGFP Income & Expense Report
3/11/08 Meeting

2/27/08 - 3/11/08

	Feb Activity	YTD Actual	2007/2008 Budget	Variance
INCOME				
REGULAR SEASON				
Merchandise Sales	0.00	2,432.58	8,000.00	<5,567.42>
CNC Carshow Income	0.00	0.00	0.00	0.00

Fundraising - 100th Inning	490.00	4,865.00	12,000.00	<7,135.00>
Fundraising - Restaurants	156.27	156.27	500.00	<343.73>
Fundraising - Sandy Candy	42.00	42.00	600.00	<558.00>
Fundraising - Movie Nights	678.00	678.00	0.00	678.00
Ma & Pa Tournament Income	0.00	0.00	1,200.00	<1,200.00>
Registration - CGFP 2008	2,052.50	23,597.50	19,440.00	4,157.50
Rip City Income Share/Donation	280.00	330.00	1,500.00	<1,170.00>
Snack Bar - Reg Season Inc	3,046.50	3,610.02	15,000.00	<11,389.98>
Sponsorship Donations	550.00	7,550.00	6,000.00	1,550.00
Vendor Donations - Reg Season	0.00	0.00	400.00	<400.00>
Vol Fee BuyOut - 2008 Reg Season	0.00	520.00	1,000.00	<480.00>
Misc. Income	50.00	241.00	385.00	<144.00>
Subtotal Regular Season Income	7,345.27	44,022.37	66,025.00	

ALL STAR SEASON

Merchandise Sales - 2008 All Stars	0.00	0.00	1,500.00	<1,500.00>
Registration - All Stars	0.00	0.00	7,400.00	<7,400.00>
Registration - Memorial Tour	1,500.00	0.00	12,750.00	<12,750.00>
Snack Bar - Dist Tour Income	0.00	0.00	0.00	0.00
Snack Bar - MDS Tour Income	0.00	0.00	260.00	<260.00>
Snack Bar - Memorial Tour Inc	0.00	0.00	7,000.00	<7,000.00>
Vendor Donations - All Stars	0.00	0.00	1,000.00	<1,000.00>
Vol Fee BuyOut - 2008 All Stars	0.00	0.00	0.00	0.00
Misc. Income	0.00	0.00	450.00	<450.00>
Subtotal All Star Income	1,500.00	0.00	30,360.00	

TOTAL INCOME	8,845.27	44,022.37	96,385.00
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EXPENSE

REGULAR SEASON

Bank Fees	7.00	99.29	125.00	25.71
Clinics - Coaches	0.00	757.84	400.00	<357.84>
Clinics - Players	0.00	1,500.00	3,000.00	1,500.00
Equipment - Field	0.00	209.41	1,000.00	790.59
Equipment - Misc.	0.00	1,143.01	1,200.00	56.99
Equipment - Player	0.00	3,933.16	3,000.00	<933.16>
Equipment - Repair & Maintain	0.00	238.31	500.00	261.69
Equipment - Wish List/Golf Cart	0.00	0.00	0.00	0.00
Facility -Batting Cage Improve	0.00	98.98	4,000.00	3,901.02
Facility - Snack Bar Improve	0.00	179.47	3,000.00	2,820.53
Field Upkeep	0.00	86.70	1,000.00	913.30
Fundraising - Clothing Expense	0.00	0.00	1,000.00	1,000.00
Fundraising - Misc	0.00	157.38	500.00	342.62
Fundraising - Permit Fees	0.00	0.00	0.00	0.00
Fundraising - 100th Shirts	0.00	301.50	1,600.00	1,298.50
Fundraising - Ma & Pa Tour	0.00	0.00	350.00	350.00
Gifts - 100th Inning	0.00	0.00	1,330.00	1,330.00
Gifts - Charitable Donations	0.00	75.00	100.00	25.00
Gifts - Misc.	0.00	441.92	150.00	<291.92>
Gifts - 6U Easter Egg Hunt	0.00	184.01	150.00	<34.01>
Insurance - Medical Player	0.00	1,615.50	1,440.00	<175.50>
Insurance - Medical MGR/ Coach	0.00	1,261.50	1,710.00	448.50
Meals/Entert - Reg Season	0.00	118.07	250.00	131.93
Membership Fees - CC Terminal	51.25	1,038.75	1,000.00	<38.75>

Membership Fees - Sams Club	0.00	35.00	175.00	140.00
Photos - Regular Season	0.00	0.00	1,450.00	1,450.00
Professional Fees	0.00	1,100.00	1,100.00	0.00
Registration - Banners	0.00	0.00	300.00	300.00
Registration - Flyer Copies	0.00	165.56	100.00	<65.56>
Snack Bar - Labor Cost Reg Season	0.00	0.00	250.00	250.00
Snack Bar-Reg Season Inventory	971.59	4,959.74	10,000.00	5,040.26
Snack Bar - Equipment	0.00	406.74	500.00	93.26
Sponsorship Banners	0.00	0.00	750.00	750.00
Supplies - Administration	7.97	276.20	300.00	23.80
Supplies - Snack Bar	58.94	148.40	500.00	351.60
Trophies - Regular Season	0.00	0.00	1,920.00	1,920.00
Umpire Fees - Regular Season	2,902.50	3,352.50	7,000.00	3,647.50
Uniforms - Regular Season	-713.00	8,842.87	9,600.00	757.13
Uniforms - Mgr Regular Season	0.00	858.47	1,200.00	341.53
Utilities - AT&T	0.00	133.70	200.00	66.30
Utilities - Mailbox Rental	0.00	0.00	50.00	50.00
Utilities - SDG&E	0.00	635.49	2,500.00	1,864.51
2008 League Directory	0.00	0.00	900.00	900.00
Taxes - 2007	0.00	162.65	0.00	<162.65>
Taxes - 2008	0.00	0.00	50.00	50.00
Equipment - 2007 Season	0.00	46.73	0.00	<46.73>
Uniforms - 2007 Season	0.00	3,122.30	0.00	<3,122.30>
Previous Fiscal Year Expenses	0.00	80.00	0.00	<80.00>
Unreconciled Funds	0.00	220.29	0.00	<220.29>
Subtotal Regular Season Expenses	3,286.25	37,986.44	65,650.00	

ALL STAR SEASON

Meals/Entert - All Stars	0.00	0.00	300.00	300.00
Registration - All Star Tours	0.00	0.00	7,000.00	7,000.00
Registration - All Star ASA	0.00	0.00	1,500.00	1,500.00
Snack Bar-District Tour Inven	0.00	0.00	150.00	150.00
Snack Bar - MDS Tour Inventory	0.00	0.00	1,200.00	1,200.00
Snack Bar - Memorial Day Inven	0.00	0.00	4,200.00	4,200.00
Snack Bar - Labor All Stars	0.00	0.00	0.00	0.00
Tour District - Supplies	0.00	0.00	20.00	20.00
Tour MDS - Supplies	0.00	0.00	20.00	20.00
Tour Memorial Day - Advertising	0.00	260.00	260.00	0.00
Tour Memorial Day - Pins	0.00	0.00	1,000.00	1,000.00
Tour Memorial Day - Supplies	0.00	0.00	1,400.00	1,400.00
Tour Memorial Day - Trophies	0.00	0.00	1,800.00	1,800.00
Tour Memorial Day -Umpire Fees	0.00	0.00	4,710.00	4,710.00
Uniforms - All Stars	0.00	0.00	6,000.00	6,000.00
Uniforms - Mgr All Stars	0.00	0.00	800.00	800.00
Reserve Funds	0.00	0.00	0.00	0.00
Subtotal All Star Season Expenses	0.00	260.00	30,360.00	

TOTAL EXPENSES	3,286.25	38,246.44	96,010.00
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Checking Account Bal Carried forward \$12,608.85

Mar Income \$8,845.27

Mar Expenses **(\$3,286.25)**

\$18,167.87 **GL Balance**

Cash On Hand	\$700.00	Acct. 450
Liability - Volunteer Fees	(\$6,920.00)	Balance
	\$11,947.87	Expendable Balance

Estimated Expenses

100th Inning Shirts Balance (Estimate)	(1,191.39)
HMLU Balance	(2,452.50)
Sponsorship Banners	(\$955.00)
Pictures (Estimate) (282 X \$4)	(\$1,128.00)
Trophies (Estimate) (282 X \$10)	(\$2,820.00)
Uniform Balance (Estimate)	(\$646.50)
Total Estimated Expense	(9,193.39)

Estimated Income

100th Inning Minimum (181 X \$50)	9,050.00
3/7/08 Movie Night	570.00
Total Estimated Income	9,620.00

Estimated Inc/Exp Balance	426.61
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Expendable Balance 12,374.48

Approved Changes to the Budget	Old Budget	New Budget

Submitted to the Board by

Lori Whitley - Treasurer

Player Agent

Carol Lathrop. No Report.

Casey Butler. No Report.

Umpire in Chief – Garth Klem.

The Serra Mesa fields are filling up with practices. Field #2 will be available as well. Garth will email the managers about availability. It will be “first come first served” style.

Division Representatives:

6U Division – Margaret Held. No Report.

8U Division – Kim Estes. No Report.

10U Division – Aaron Solomon. Absent.

12U Division – Sylvia Corbin.

- Sylvia will organize the signing of a Thank You card for Donna Frye. This will be done the day of the 100th Inning Game.
- Sylvia will get a Padre shirt and hat donated to the league as well as a Charger shirt and hat.

14U Division – Jim Trammer.

Jim will purchase the Astro Turf for the batting cages and submit the receipt for reimbursement.

Equipment Manager's Report – Mario Estrada. Absent.

Field Maintenance – Raul Duarte. No Report.

Safety Manager – Harold Colson.

Harold suggested checking the catchers' gear and helmets as some are missing screws. Division Reps are to email managers about this. Raul will fix any needing to be fixed so let him know.

Snack Bar report – Kathy Fears.

Kathy will have new instructions and closing procedures posted in the Snack Bars soon.

Volunteer Coordinator – Kathy Fears. No Report.

Marketing Director – Carrie Lopez. No Report.

Fundraising Director – Michelle Butler. Absent.

The next scheduled board meeting will be Tuesday, April 1, 2008 at 7:30pm at the Clairemont Covenant Church.

Meeting adjourned at 9:28pm.

Debbie Duncan

CGFP Secretary 2008