

Clairemont Girls Fast Pitch Softball League
Board Meeting
November 6, 2007

Pattie Estrada, League President, called the meeting to order at 6:05pm at Clairemont Covenant Church.

Meeting Attended by: Pattie Estrada, Lori Whitley, Kathy Fears, Bob Wood, Garth Klem, Harold Colson, Carol Lathrop, Debbie Duncan, Mario Estrada, Raul Duarte, Kim Estes, Casey Butler, Michelle Butler, Carrie Lopez, Tammy Niu, Melinda Martin, and Rocky Cole.

Lori motioned to approve the minutes from the October 16, 2007 board meeting as written. Bob seconded the motion.

Motion Carried.

President's Report – Pattie Estrada.

Bob motioned to elect Carrie Lopez as the Marketing Director. Garth seconded the motion.

Motion Carried.

Garth motioned to elect Michelle Butler as the Fundraising Coordinator. Harold seconded the motion.

Motion Carried.

There are two candidates for Co-Player Agent:

Mario motioned to elect Charee Jameson as the Co-Player Agent. Raul seconded the motion.

Debbie motioned to elect Casey Butler as the Co-Player Agent. Carol seconded the motion.

The nomination went to a vote – Casey Butler was elected the new Co-Player Agent.

Motion Carried.

Field Maintenance

- After the fall-ball season ends we need to reset the bases on field #2, raise the pegs, replace home plate and spike the field.
- Field #4 was spiked over the weekend.
- New bases will be set at the Serra Mesa field in December.
- In the past field #4 at Serra Mesa has been exclusively used for softball and field #2 has been shared with the little league – will this field continue to be shared? Tammy will find out.

Uniforms

- The price quote we received from Randy's Screenprinting is \$30.39/girl based on 240 players. This price could go down with more players.
- The uniform will consist of shorts, T-shirt jersey, socks, and embroidered visor.
- Adding names to the visor will be handled per team by Debbie and Lori at a cost of \$3.00/visor.

Garth motioned to use Randy's Screenprinting for the league uniforms for 2008. Mario seconded the motion.

Motion Carried.

Marketing

- Carrie called the San Diego City elementary and middle schools in our area about flyers and how many they needed. She will call the private schools.
- Carrie researched advertising at the movie theater and in the Family Magazine – this was too expensive. She will check on the Pennysaver, Union Tribune and the Reader.
- Advertisement will go in the Clairemont and the Serra Mesa community newspapers.
- Flyers will be handed out at the next board meeting for school distribution.

Fundraising

- Albertsons and Ralphs will give a % of sales to CGFP for anyone designating CGFP on their store club cards. Other businesses do this as well – Lori will inquire with companies and sign the league up with the individual businesses and then pass the information on to Michelle to get it out to the league members.
- Jack in the Box taste testing is another fundraiser to consider.
- Mountain Mike fundraiser nights will be set up again this season. Lori will handle this.
- Lori sent out the sponsorship letters – the league was turned down by Circuit City – however, the league can purchase merchandise tax exempt to be used for prizes for the 100 Inning fundraiser. The league was also turned down by Disneyland – their policy is that their donations must be “for sale” as through a raffle, not used as incentives.

Miscellaneous

- Letters for non-payment have been sent out – there has been no response yet. If these individuals register for the upcoming season their non-payment amount will be added to their registration fee.
- Lenny is working on updating the website to accommodate the new credit card company. As soon as this is complete we will begin online registration for spring.
- Banners are ready to put up – this will be done as soon as the website is ready.
- Snack bar phone – Debbie and Lori will change the outgoing message to direct callers to the website.
- Tammy will check on the availability of the Serra Mesa Recreation Center for our next board meeting. Debbie will email out the location and time of the next meeting.
- The Serra Mesa website will divert viewers to the CGFP site.
- ACE Clinics – Tim Willy said that space is limited with a deadline to register 2 weeks prior to the clinic – February 16, 2008 at Petco Park. All all-star managers need to be ACE certified.

Vice Presidents' Report

Bob Wood – Fall-ball is going great!

Tammy Niu – ditto.

Secretary's Report – Debbie Duncan.

Debbie will email Rocky to get the safe key returned.

Treasurer's Report – Lori Whitley.

The new league bank account has been opened at Wells Fargo. The Citibank account will be closed out as soon as the outstanding checks clear the account.

CGFP Income & Expense Report
11/06/2007 Meeting

10/17 - 11/6/2007

	Oct Activity	YTD Actual	2007/2008 Budget	Variance
INCOME				
REGULAR SEASON				
Merchadise Sales	0.00	65.00	8,000.00	<7,935.00>
CNC Carshow Income	0.00	0.00	0.00	0.00
Fundraising - 100th Inning	0.00	0.00	12,000.00	<12,000.00>
Fundraising - Pizza Parties	0.00	0.00	500.00	<500.00>
Fundraising - Sandy Candy	0.00	0.00	600.00	<600.00>
Ma & Pa Tournament Income	0.00	0.00	1,200.00	<1,200.00>
Registration - CGFP 2008	0.00	0.00	19,440.00	<19,440.00>
Rip City Income Share/Donation	0.00	0.00	1,500.00	<1,500.00>
Snack Bar - Reg Season Inc	0.00	0.00	15,000.00	<15,000.00>
Sponsorship Donations	0.00	0.00	6,000.00	<6,000.00>
Vendor Donations - Reg Season	0.00	0.00	400.00	<400.00>
Vol Fee BuyOut - 2008 Reg Season	0.00	0.00	1,000.00	<1,000.00>
Misc. Income	0.00	191.00	385.00	<194.00>
Subtotal Regular Season Income	0.00	256.00	66,025.00	
ALL STAR SEASON				
Merchadise Sales - 2008 All Stars	0.00	0.00	1,500.00	<1,500.00>
Registration - All Stars	0.00	0.00	7,400.00	<7,400.00>
Registration - Memorial Tour	0.00	0.00	12,750.00	<12,750.00>
Snack Bar - Dist Tour Income	0.00	0.00	0.00	0.00
Snack Bar - MDS Tour Income	0.00	0.00	260.00	<260.00>
Snack Bar - Memorial Tour Inc	0.00	0.00	7,000.00	<7,000.00>
Vendor Donations - All Stars	0.00	0.00	1,000.00	<1,000.00>
Vol Fee BuyOut - 2008 All Stars	0.00	0.00	0.00	0.00
Misc. Income	0.00	0.00	450.00	<450.00>
Subtotal All Star Income	0.00	0.00	30,360.00	
TOTAL INCOME	0.00	256.00	96,385.00	

EXPENSE

REGULAR SEASON

Bank Fees	0.00	12.70	125.00	112.30
Clinics - Coaches	0.00	0.00	400.00	400.00
Clinics - Players	0.00	0.00	3,000.00	3,000.00
Equipment - Field	0.00	0.00	1,000.00	1,000.00
Equipment - Misc.	0.00	500.00	1,200.00	700.00
Equipment - Player	0.00	0.00	3,000.00	3,000.00
Equipment - Repair & Maintain	0.00	0.00	500.00	500.00
Equipment - Wish List/Golf Cart	0.00	0.00	0.00	0.00
Facility -Batting Cage Improve	0.00	0.00	4,000.00	4,000.00
Facility - Snack Bar Improve	0.00	41.93	3,000.00	2,958.07

Field Upkeep	0.00	0.00	1,000.00	1,000.00
Fundraising - Clothing Expense	0.00	0.00	1,000.00	1,000.00
Fundraising - Misc	0.00	0.00	500.00	500.00
Fundraising - Permit Fees	0.00	0.00	0.00	0.00
Fundraising - 100th Shirts	0.00	0.00	1,600.00	1,600.00
Fundraising - Ma & Pa Tour	0.00	0.00	350.00	350.00
Gifts - 100th Inning	0.00	0.00	1,330.00	1,330.00
Gifts - Charitable Donations	0.00	0.00	100.00	100.00
Gifts - Outgoing Board Members	0.00	0.00	150.00	150.00
Gifts - 6U Easter Egg Hunt	0.00	0.00	150.00	150.00
Insurance - League Medical	0.00	0.00	3,150.00	3,150.00
Meals/Entert - Reg Season	0.00	0.00	250.00	250.00
Membership Fees - CC Terminal	43.32	43.32	1,000.00	956.68
Membership Fees - Sams Club	0.00	0.00	175.00	175.00
Photos - Regular Season	0.00	0.00	1,450.00	1,450.00
Professional Fees	50.00	150.00	1,100.00	950.00
Registration - Banners	0.00	0.00	300.00	300.00
Registration - Flyer Copies	0.00	0.00	100.00	100.00
Registration - Scholarship	0.00	0.00	375.00	375.00
Snack Bar - Labor Cost Reg Season	0.00	0.00	250.00	250.00
Snack Bar-Reg Season Inventory	0.00	0.00	10,000.00	10,000.00
Snack Bar - Equipment	0.00	0.00	500.00	500.00
Sponsorship Banners	0.00	0.00	750.00	750.00
Supplies - Administration	0.00	0.00	300.00	300.00
Supplies - Snack Bar	0.00	0.00	500.00	500.00
Trophies - Regular Season	0.00	0.00	1,920.00	1,920.00
Umpire Fees - Regular Season	0.00	0.00	7,000.00	7,000.00
Uniforms - Regular Season	0.00	0.00	9,600.00	9,600.00
Uniforms - Mgr Regular Season	0.00	0.00	1,200.00	1,200.00
Utilities - AT&T	23.69	75.15	200.00	124.85
Utilities - Mailbox Rental	0.00	0.00	50.00	50.00
Utilities - SDG&E	54.31	437.87	2,500.00	2,062.13
2008 League Directory	0.00	0.00	900.00	900.00
Taxes - 2008	0.00	0.00	50.00	50.00
Equipment - 2007 Season	0.00	46.73	0.00	<46.73>
Uniforms - 2007 Season	0.00	3,122.30	0.00	<3,122.30>
Previous Fiscal Year Expenses	0.00	80.00	0.00	<80.00>
Reserve Funds	0.00	0.00	0.00	0.00
Subtotal Regular Season Expenses	171.32	4,510.00	66,025.00	

ALL STAR SEASON

Meals/Entert - All Stars	0.00	0.00	300.00	300.00
Registration - All Star Tours	0.00	0.00	7,000.00	7,000.00
Registration - All Star ASA	0.00	0.00	1,500.00	1,500.00
Snack Bar-District Tour Inven	0.00	0.00	150.00	150.00
Snack Bar - MDS Tour Inventory	0.00	0.00	1,200.00	1,200.00
Snack Bar - Memorial Day Inven	0.00	0.00	4,200.00	4,200.00
Snack Bar - Labor All Stars	0.00	0.00	0.00	0.00
Tour District - Supplies	0.00	0.00	20.00	20.00
Tour MDS - Supplies	0.00	0.00	20.00	20.00
Tour Memorial Day - Advertising	0.00	0.00	260.00	260.00
Tour Memorial Day - Pins	0.00	0.00	1,000.00	1,000.00
Tour Memorial Day - Supplies	0.00	0.00	1,400.00	1,400.00

Tour Memorial Day - Trophies	0.00	0.00	1,800.00	1,800.00
Tour Memorial Day -Umpire Fees	0.00	0.00	4,710.00	4,710.00
Uniforms - All Stars	0.00	0.00	6,000.00	6,000.00
Uniforms - Mgr All Stars	0.00	0.00	800.00	800.00
Reserve Funds	0.00	0.00	0.00	0.00
Subtotal All Star Season Expenses	0.00	0.00	30,360.00	

TOTAL EXPENSES	171.32	4,510.00	96,385.00
-----------------------	---------------	-----------------	------------------

Checking Account Bal Carried forward **\$795.02**

Reissue of checks misplaced **(\$240.00)** Still Outstanding

Oct Income **\$0.00**

Oct Expenses **(\$171.32)**

\$383.70

\$184.02

Wells Fargo

\$199.68

Citibank

Total of Bank Balances as of 11/6/07 **\$383.70**

Citibank

Estimated Expenses

Nov CC Terminal Fee	(40.00)
Nov Citibank Bank Fee	(3.00)
Dec Invoice for CPA	(50.00)
Dec AT&T	(18.00)
Dec SDG&E	(100.00)
Dec CC Terminal Fee	(40.00)
Dec Bank Fee	(3.00)
Total Estimated Expense	(254.00)

Making payments will payoff when league
\$950 Bal Due - generates income

Estimated Income

Total Estimated Income	0.00

Estimated Inc/Exp Balance **(254.00)**

Bank Balance after Estimates **129.70**

Approved Changes to the Budget

Old Budget

New Budget

Player Agent – Carol Lathrop. No Report.

Umpire in Chief – Garth Klem.

Garth talked with Monte – the cost will be \$47.00/game plus a season administration fee. If we decide go to with this service we will need to get a deposit to him once we start bringing some money in.

How will we work with umpiring 8U –

- o Monte will give a price break for 8U.
- o Brad Crawford would like to umpire some of the 8U games.
- o Should we solicit high school students?

Division Representatives:

6U Division – Margaret Held. Absent.

8U Division – Kim Estes. No Report.

10U Division – Aaron Solomon. Absent.

12U Division – Sylvia Corbin. Absent.

14U Division – Jim Trammer. Absent.

Equipment Manager's Report – Mario Estrada.

Work on the handicap door is underway. Susan Souza is doing the demolition and making the door. The door should be ready this week. It will be stored in the snack bar until it is ready to install. Anthony Brunetto will install the new door.

Field Maintenance – Raul Duarte. No Report.

Safety Manager – Harold Colson. No Report.

Snack Bar report – Kathy Fears. No Report.

Volunteer Coordinator – Kathy Fears. No Report.

The next scheduled board meeting will be Tuesday, November 27, 2007. The time and location will be determined at a later date.

Meeting adjourned at 7:21pm.

Debbie Duncan
CGFP Secretary 2007