

Clairemont Girls Fast Pitch Softball League

Board Meeting

February 6, 2007

Rocky Cole, League President, called the meeting to order at 6:40pm at Clairemont Covenant Church.

Meeting Attended by: Rocky Cole, Pattie Estrada, Mike Reichert, Carol Lathrop, Harold Colson, Garth Klem, Bob Wood, Lori Whitley, Jessica Broadhead, Kathy Fears and Debbie Duncan

The minutes from the January 16, 2007 board meeting will be read and approved at the February 20th meeting.

President's report – Rocky Cole

- The coaches clinic went well, there was at least one representative from every team.
- Mountain Mike's fundraiser night will be February 13th. The coupons will be printed and in manager mailboxes by Saturday.
- Rocky would like to present the outgoing board members with a "thank you" card and gift certificate to show the league's appreciation.
 - This will be tabled until it is known what the budget for this would be.
- 100 Inning Game – there is a \$300.00 budget for prizes. They will be discussed at the next meeting.
 - Girls should be encouraged to raise more than \$50.00. Perhaps advertise the prizes to encourage this.
- Sponsorship – a chairperson is still needed. Lori has sent out all of the letters requesting sponsors.
 - Some sponsors donate work in exchange for a banner –
Labann Corp. has re-keyed everything
- United Methodist Church has offered people to work the grill every Saturday in March for their church volunteer hours.
- There are white rag balls in the shed. They can be sold at the games along with the left over mesh shorts, striped socks and 100 Inning T-shirts from last season.
- We need to check inventory on sweatshirts and place an order for various sizes.
- Visors – order extra in case more players join the league. Sell extras at games.
- 100 Inning Game shirts will be Navy Blue and Red this year.
- Promotional items –
 - Eye Black.com has eye black stickers with designs for sale at \$0.95/each.

Mike made a motion to order 300 sets of Eye Black to resell. Bob seconded the motion.

Motion Carried.

Jessica will take this project over and see if we can mix and match designs.

Green Frog Promotions – Look over email sent by Monica to see what items we would like to order for resale. Give feedback to Rocky.

If we add CGFP we would limit whom we are selling to. If we add a saying (like on the sweatshirts) the items would be more attractive to people from other leagues at the tournaments.

The Bench Covers could be a big seller. Rocky will ask to see a sample of these before they are voted on.

- Airbrush helmets will be available on Opening Day. Some may be done onsite but others may take a few days.
- Cati is working on the snack bar schedule. She is setting up individual sign ups.
- Cati brought in a hot dog maker – it's not yet clear if that is the one we will get.
- K-Co Construction is checking on the cost to upgrade the snack bar door to a handicap accessible door as well as a user-friendly selling window.
 - K-Co will be one of our sponsors.
- Ice maker in snack bar #4 repair will be rescheduled.
- The league has purchased the generator and the microwaves approved in January.
- We need to recruit help to clean the fields and surroundings before the games on February 24th.
- Ask Dana to take down all of the old flags.
- Sponsor banners will be removed for companies no longer sponsoring the league. New sponsor banners will be put up.
- Opening Day – Rocky will do the programs. Managers need to get their team names and songs to Lenny as soon as possible.
- Picture Day will be Saturday, March 10th.
- Rocky will ask High Tech High School if we can use the baseball field for the 6U teams at the 100 Inning Game.

Vice President's report – Pattie Estrada

It is requested that each board member volunteer to close down the snack bars and grill one day this season. Last season either Rocky or Pattie did it every game day.

Secretary's report – Debbie Duncan – The minutes from the January 16th meeting will be reviewed and voted on at the February 20th meeting.

Treasurer's report – Lori Whitley

- The credit card processing fee is a percentage of the amount charged. We should check with another company to see if we can get a better rate or look into setting up our bank account with credit card capabilities in order to avoid such a large fee.
- Please notify Lori of anyone not wanting to work their 4-hour volunteer time. That will help Lori in determining how much money will need to be reimbursed.
- 501C status – there is a \$1500.00 budget.

Lori met with Jackie (the CPA) and found that CGFP is already a non-profit organization. We must give Jackie Power of Attorney to research further. We must file taxes and could owe back taxes for 2005 and 2006.

-Financial Spreadsheet -

CGFP Income & Expense Report

Jan 1, 2007 - Feb. 6, 2007

	YTD Actual	Budgeted 2007	Variance
Income			
Clothing Sales	188.00	2,250.00	<2,062.00>
CNC Car show Income	0.00	3,000.00	<3,000.00>
Fundraising - 100th Inning	2,050.00	11,000.00	<8,950.00>
Fundraising - Pizza Parties	0.00	400.00	<400.00>
Ma & Pa Tournament Income	0.00	1,200.00	<1,200.00>
Misc. Deposits (Need to Categorize)	718.00		
Registration - CGFP 2007	12,995.48	15,300.00	<2,304.52>
Registration - Memorial Tour	0.00	9,500.00	<9,500.00>
Rip City Income Share/Donation	410.00	550.00	<140.00>
Snack Bar - Dist Tour Income	0.00	4,500.00	<4,500.00>
Snack Bar - MDS Tour Income	0.00	3,000.00	<3,000.00>
Snack Bar - Memorial Tour Inc	0.00	4,000.00	<4,000.00>
Snack Bar - Reg Season Inc	341.00	19,500.00	<19,159.00>
Sponsorship Donations	0.00	3,800.00	<3,800.00>
Total Income	16,702.48	78,000.00	<62,015.52>
Liabilities			
Scholarship Fund	480.00		
Volunteer Funds Collected	5,800.00		
YTD Reimbursed	(760.00)		
Total Funds Remaining	5,040.00	Potential Income	
Expenses			
Bank Fees	0.00	50.00	50.00
Clinics - Coaches	391.17	200.00	<191.17>
Clinics - Players	490.00	3,500.00	3,010.00
Equipment - Field	0.00	2,000.00	2,000.00
Equipment - Misc.	175.00	750.00	575.00
Equipment - Player	0.00	2,300.00	2,300.00
Equipment - Repair	123.57	0.00	<123.57>
Facility -Batting Cage Improve	0.00	500.00	500.00
Facility - Fencing Improve	0.00	500.00	500.00
Facility - Snack Bar Improve	0.00	500.00	500.00
Field Upkeep	0.00	800.00	800.00
Fundraising - Clothing Expense	0.00	1,000.00	1,000.00
Fundraising - Misc	0.00	300.00	300.00
Fundraising - Permit Fees	0.00	300.00	300.00
Gifts - 100th Inning	0.00	300.00	300.00
Gifts - Charitable Donations	0.00	300.00	300.00
Insurance - League Medical	0.00	1,600.00	1,600.00
Meals/Entertainment	0.00	225.00	225.00
Membership Fees - Online CC	1,046.77	0.00	<1,046.77>

Membership Fees - Sams Club	37.92	0.00	<37.92>
Photos - Regular Season	0.00	1,300.00	1,300.00
Professional Fees	0.00	1,500.00	1,500.00 CPA - 2005 & 2006 taxes, 501(c)(3)
Registration - ASA Reg	0.00	1,750.00	1,750.00
Registration - Banners	0.00	400.00	400.00
Registration - Flyer Copies	0.00	165.00	165.00
Registration - All Star Tours	0.00	5,900.00	5,900.00
Registration - Fee Refund	85.00	250.00	165.00
Registration - Scholarship	480.00	500.00	20.00
Snack Bar-District Tour Inven	0.00	900.00	900.00
Snack Bar - Labor Cost	0.00	1,000.00	1,000.00
Snack Bar - MDS Tour Inventory	0.00	800.00	800.00
Snack Bar - Memorial Day Inven	0.00	2,500.00	2,500.00
Snack Bar-Reg Season Inventory	51.29	10,050.00	9,998.71
Supplies - Administration	545.40	400.00	<145.40>
Supplies - Misc. Copies	0.00	250.00	250.00
Supplies - Snack Bar	107.53	0.00	<107.53>
Taxes - 2007	0.00	0.00	0.00
Taxes - Non Filing Penalty	0.00	50.00	50.00
Tour District - Supplies	0.00	150.00	150.00
Tour MDS - Equipment	0.00	100.00	100.00
Tour MDS - Supplies	0.00	100.00	100.00
Tour Memorial Day - Equipment	0.00	600.00	600.00
Tour Memorial Day - Pins	0.00	538.00	538.00
Tour Memorial Day - Supplies	81.68	366.00	284.32
Tour Memorial Day - Trophies	0.00	1,900.00	1,900.00
Tour Memorial Day -Umpire Fees	250.00	4,000.00	3,750.00
Umpire Fees - Regular Season	150.00	5,000.00	4,850.00
Uniforms - All-Star	0.00	6,000.00	6,000.00
Uniforms - Embroidery	0.00	3,700.00	3,700.00
Uniforms - Regular Season	0.00	7,000.00	7,000.00
Utilities - AT&T	81.06	240.00	158.94
Utilities - Mailbox Rental	0.00	100.00	100.00
Utilities - SDG&E	127.68	1,800.00	1,672.32
Tournament Expenses 2006	613.55	0.00	<613.55>
Taxes - 2005	0.00	0.00	0.00
Taxes - 2006	0.00	0.00	0.00
Misc. Expense	0.00	0.00	0.00
Total Expenses	4,837.62	74,434.00	69,596.38

Total YTD Income - Expenses	11,864.86
Checking Account Bal Carried forward	11,174.62
Cash On Hand - Change	(350.00)
Scholarship Fund	480.00
Volunteer Funds Collected	5,800.00
Volunteer Funds Reimbursed	(760.00)
Actual YTD Bank Balance	28,209.48

2/6/07 Meeting

Income from 2/6/07

1 Sponsorship Received as of 2/6/07	300.00
Registrations Collected 2/6/07	<u>415.00</u>
Sub Total after Income	28,924.48

Expenses

Check to Patti for Balls & Supplies	(1,468.87)	Need to Categorize where it falls in the budget
Check to Harold for First Aide Kits	(187.71)	Need to Categorize where it falls in the budget
Outstanding Snack Bar Expense Estimate	(2,000.00)	Budgeted
Outstanding Umpire Fee Estimate	(3,000.00)	Budgeted
Outstanding Insurance Fee	(1,600.00)	Budgeted
Outstanding Field 1 Sprinklers	(200.00)	Approved/Budgeted Field Upkeep
Outstanding Approved Promo Inventory	(800.00)	Need to Categorize where it falls in the budget
Outstanding Uniforms/Hats/Visors	<u>(7,000.00)</u>	Budgeted
Grand Total	12,667.90	

Estimated Income

TL 100th Inning - (201 - 30 siblings) X \$50	8,550.00
Potential Volunteer Fee	5,040.00
Outstanding Credit Card Payments	1,261.15
Outstanding Potential Volunteer Fees	560.00
Outstanding Registrations	<u>1,310.00</u>
	16,721.15
Already Collected 100th Inning	<u>(2,050.00)</u>
Total Estimated Income	14,671.15

Umpire in Chief – Garth Klem

Michael from Peninsula is putting together a schedule. Once that schedule is done Garth can get our schedule out.

The first pitchers/catchers clinic is scheduled for Sunday, February 11th. The time has not yet been determined.

Division Representatives:

6U Division – No report.

8U Division – Aaron Solomon

- Irrigation is needed for field #1
 - Sprinkler system will cost ~\$200.00.

Pattie made a motion to approve \$200.00 for the installation of a sprinkler system for field #1. Garth seconded the motion.

Motion Carried

10U Division – No report.

12U Division – No report.

Equipment Manager's report – Mike Reichert

- Pitching machine balls are needed – 8 dozen. Buy 3 dozen 11” and 5 dozen 12” balls.
- 4 batting tees are needed.
- 4 catchers gloves are needed for 12U.
- The total for these purchases would be approximately \$700.00.

Bob made a motion to approve the purchase, up to \$700.00, for the above noted equipment items. Debbie seconded the motion.

Motion Carried

The next scheduled board meeting will be Tuesday, February 20, 2007 at 6:30pm at the Clairemont Covenant Church. Debbie Duncan will confirm the room number.

Meeting adjourned at 8:30pm.

Debbie Duncan
CGFP Secretary 2007